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EAST INNER AREA COMMITTEE

2ND FEBRUARY 2012

**LATE ITEM – CORRECTION TO THE MINUTES OF THE MEETING HELD 8TH
SEPTEMBER 2011**

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**LATE ITEM**

Report author: Helen Gray

Tel: 247 4355

Report of the Chief Democratic and Central Services Officer**Report to East Inner Area Committee****Date: 2nd February 2012****Subject: CORRECTION TO THE SIGNED MINUTES OF THE EAST INNER AREA COMMITTEE MEETING HELD 8 SEPTEMBER 2011**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Gipton & Harehills Burmantofts & Richmond Hill	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. This report seeks the Committees approval to a correction being made to the signed minutes of the meeting of the East Inner Area Committee held on 8 September 2011

Recommendations

2. The East Inner Area Committee (EIAC) is requested to approve an amendment to Minute 33 of the meeting held 8 September 2011 in line with the Decision Schedule of the same meeting, in order to read: *"To approve a grant for the Rainbow Hearts Women's Group in the following way – to award 50% (£4962.50) of the grant requested to be split equally between the Gipton & Harehills and the Burmantofts & Richmond Hill wards and to review the success of the scheme in due course"*

1 Purpose of this report

- 1.1 This report sets out the request for the correction.

2 Background information

- 2.1 EIAC considered the Wellbeing Fund Capital and Revenues Budget at the meeting held on 8th September 2011 and discussed several projects seeking funding. The minutes of the meeting were approved as a correct record on 20th October 2011 and subsequently signed by the Chair. The Committee discussed the Rainbow Hearts Women's Group application as recorded in the minute:

Extract minute 33

Rainbow Hearts Women's Group – Lucy Fishwick attended the meeting to provide clarification on the provision of services in the Harehills and Burmantofts areas. The ward members discussed the split of provision for the Group and agreed to a 50:50 split across the Gipton & Harehills and Burmantofts & Richmond Hill wards, to be reviewed in due course

- 2.2 This outcome was correctly recorded in the Decision Schedule for the meeting as being –

To approve a grant for the Rainbow Hearts Women's Group in the following way – to award 50% (£4962.50) of the grant requested to be split equally between the Gipton & Harehills and the Burmantofts & Richmond Hill wards and to review the success of the scheme in due course

- 2.3 It has recently come to light that a mistake was made in the resolution of minute 33 which states that approval was given for the whole amount requested (£9,925.00) to be awarded to the Group

3 Main issues

- 3.1 The error has come to light as officers are at the point of releasing funding to the scheme and requires amendment in order to reflect the discussion and outcome that Members agreed.
- 3.2 The signed minutes will stand as the original record of the meeting held on 8th September 2011. The correction, if approved; will be dealt with as a separate decision of today's meeting and will be minuted as such. The new minute will refer back to minute 33 of the meeting held on 8th September 2011. An annotation will be made on the minutes of 8th September 2011 directing future readers to the subsequent amendment

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Both Area Management and the Chair of the Area Committee have been consulted on this matter as appropriate.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Not applicable in this matter

4.3 Council policies and City Priorities

- 4.3.1 The requested amendment will be undertaken having regard to relevant Council policies and support the Inner East Community Charter and Neighbourhood Improvement Plans (NIPs) as intended.

4.4 Resources and value for money

- 4.4.1 The administration of the reference back can be dealt with through the existing support arrangements for EIAC

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 Given that Area Management are at the point of releasing the funding in question, in order to ensure that the formal record of the funding allocation is accurate at the time of funding release, it is recommended that this matter be considered and resolved as a matter of urgency at the EIAC meeting of 2 February 2012
- 4.5.2 The substantive decision to award the Wellbeing funding in question was taken formally by EIAC on 8 September 2011 and was correctly recorded in the Executive Decision Schedule as required. This Schedule was published and circulated to all Members for the purposes of Call-In. As the recommendations of this report are merely requesting an amendment to the formal minutes of the 8 September 2011 meeting, this matter is not eligible for Call-In

4.6 Risk Management

- 4.6.1 It is in the interest of both the Council and the public to ensure that the decisions taken at the formal meeting of EIAC held on 8 September 2011 are recorded accurately

5 Conclusions

- 5.1 The Area Committee is requested to note the circumstances of the request and give approval to the necessary amendment.

6 Recommendations

- 6.1 The Area Committee is requested to approve the amendment to the formal minutes of the meeting held on 8th September 2011 as set out in paragraph 2.2 above so that the full resolution for Minute 33 therefore would read:

RESOLVED - To note the contents of the report and

- a) To note the benefits of the capital wellbeing fund
- b) To note the spend to date and current balances for the 2011/12 financial year
- c) To note the awarding of small grants
- d) To endorse the decisions for spending proposals delegated to officers as
 - Activities for Young People (Youth Service) £1260.00
 - Harehills Youth in Partnership £8747.00
- e) To approve the award of the following grants:
 - Keep Safe and Sussed (Getaway Girls) £4424.00
 - Signage for Seacroft Methodist Church £398.99

f) To approve a grant for the Rainbow Hearts Women's Group in the following way – to award 50% (£4962.50) of the grant requested to be split equally between the Gipton & Harehills and the Burmantofts & Richmond Hill wards and to review the success of the scheme in due course"

g) To thank Mr McKenzie for his presentation and to note the update on the Garden Gang Project

7 Background documents

- Agenda for East Inner Area Committee 8th February 2011
- Decision Schedule and minutes of the meeting of the East Inner Area Committee held 8th February 2011
- Clerks notes of the meeting